



Contingency Plan for Remote Learning



Contingency Plan for Remote Learning Auriol Junior School 2020/2021

Introduction	<ul style="list-style-type: none">• All year groups with Teams accounts for every child so that we can provide immediate support to all pupils <p>Using teams our teaching staff will provide daily lessons that reflect our in-school core programme. We will ensure that any work set remotely reflects our broad and ambitious curriculum at Auriol. We will use a range of on and off-line resources considering the needs of SEND and vulnerable families who may find this difficult to access, reasonable adjustments and arrangements will be made.</p> <p>Community Connections. Using remote technology the school will endeavour to engage members of the wider community eg ; local care home, hospitals, emergency services etc to become involved in the work the pupils are producing eg similar to a class assembly</p>
To enable teaching and learning to continue as effectively as possible during the need for remote learning:	<p>Scenario 1: A year group bubble closure</p> <ul style="list-style-type: none">• Teachers make daily contact with pupils via Teams (eg. Lesson resources, class messages etc)• Teachers make fortnightly contact with parents via School Cloud• Immediate support available if bubble closure occurs• Core programme available for all children including core subjects and foundation options• Teachers will adjust resources when needed to ensure National Curriculum is covered where possible.• Work set on Teams will include a mixture of online and offline work• Work set must reflect the learning journey and not include large projects where the children are regularly responsible for leading their own learning• At least one live lesson to be taught each day and if lesson content is new learning (pre-recorded lessons as a secondary option)• Contact between teacher and pupils will be recorded on TEAMS for SLT to monitor and respond to any issues / safeguarding concerns• Use 'Insights' to monitor and track pupils engagement and learning on Teams.• All school wide / YG communication to continue during any closure eg newsletters, Sway , social media etc <p>Scenario 2: A teacher is isolating and able to teach</p> <ul style="list-style-type: none">• Class teacher to dial in (with support staff/HLTA supporting the class) for a live lesson at least twice a day for lesson delivery or team teaching.



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	<ul style="list-style-type: none"> • Class teacher to be available throughout the school day <p>Scenario 3: Individual children are isolating</p> <ul style="list-style-type: none"> • Class teacher to send home work from the daily curriculum • Class teacher to make contact with parents via email to explain what work has been set on TEAMS • Use 'Insights' to monitor and track pupils engagement and learning on Teams.
<p>Our staff will:</p>	<ul style="list-style-type: none"> • Provide daily timetable for all year groups • Provide daily feedback by class teachers and support staff (all work submitted by pupils to receive an acknowledgment and extended feedback provided once a day) • Support staff will continue to provide interventions where possible • LSA to be available for lesson support and feedback during all working hours • All teachers and support staff to blur backgrounds while on screen with children • Make direct contact with all children every fortnight • Where there are concerns for individual children, additional contact will be made by the class teacher (and SLT if necessary) • Reasonable adjustments will be made for pupils who have SEND with individual needs • Ensure that SLT are made aware of any families who are having difficulty accessing online learning. In this event school will endeavour to lend equipment where appropriate and available. • Support staff will continue to provide interventions where possible. • Staff will contact individual children if they have any concerns. • Staff will be available on 'Teams' during designated school hours to respond to pupil's questions about work and to provide feedback. Please Note: feedback will not always be immediate or addressed individually.
<p>Our pupils/students will be expected to:</p>	<ul style="list-style-type: none"> • Log on to the appropriate remote live or recorded video sessions each morning by 9am and complete the registration task • Watch all of the learning videos/join remote live learning sessions, taking a full and active part in them • Complete the learning set by their teacher each day and upload their learning as requested by the teacher – photograph/video • Communicate with friends via safe channels – 'Microsoft Teams' • Utilise the links and comments sent by the teachers to complement learning



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	<ul style="list-style-type: none"> • Complete all work to the best of their ability maintaining the usual expectations of the school with regards to presentation and effort. • Watch their Drop Everything And Read time each day • Use online resources such as SPAG.com and TT Rockstars and any other resources provided by the school
<p>Parents are responsible for:</p>	<ul style="list-style-type: none"> • Set a clear routine with each child using the timetable and the daily learning set • Read all communications that come out from the school to ensure they are fully aware and up to date with news • Support their children to complete of the learning set where possible and assist with technology • Ensure courtesy and politeness to any member of staff within any communication • Liaise with school staff and seek support on behalf of their child when needed, with class teacher via email (parents should not communicate with staff via their child’s Teams account)
<p>How to access work</p>	<ul style="list-style-type: none"> • Document providing support and guidance for home learning on Teams to be sent immediately to all parents and available as a Sway on the school website. • School to check whether parents/carers have access to devices/internet at home in preparation for individual/bubble/whole school lockdown <p><i>https://www.microsoft.com/en-gb/ ‘Microsoft TEAMS’.</i> <i>https://classroom.thenational.academy/ - Oak Academy</i> <i>https://www.bbc.co.uk/bitesize/dailylessons</i> <i>https://trockstars.com/ Times Tables Rockstar</i> <i>https://www.thebodycoach.com/ Joe Wicks P.E sessions</i></p>
<p>Vulnerable and Key Workers</p>	<ul style="list-style-type: none"> • Vulnerable and key workers attend with protected, consistent members of staff • In light of a bubble or whole school closure the school will be open for Key Worker children and vulnerable children. • They will complete all remote learning set by their class teachers on iPads provided by the school • If staffing allows all EHCP children will also be offered a place in school during lockdown
<p>Communication</p>	<ul style="list-style-type: none"> • Regular updates through social media, ParentPay, school website and School Cloud • Class teachers to communicate with parents/carers via e mail and School Cloud where necessary • Class teachers and LSAs to communicate with pupils daily through Teams • All school wide / YG communication to continue during any closure eg newsletters, Sway , social media etc



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	<p>http://www.auriol.surrey.sch.uk https://www.microsoft.com/en-gb/ 'Microsoft TEAMS'. https://www.instagram.com/auriol_junior - School Instagram E-mail: info@auriol.surrey.sch.uk Telephone: 0208 293 4721</p>
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